

DATE: MARCH 14, 2005  
TO: Municipal Clerk  
FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing - X4313  
THRU: Rachel Johnson  
Clerk Typist II – X4162

Please place the following item on the **CONSENT** agenda for the Council Meeting of **MARCH 29, 2005**:

Solicitation No. 2005-125 El Paso Police Department Crime Lab  
Facility Improvements  
Contractor: Jan-Car, Inc.  
El Paso, Texas

Department: Police  
Funds Available: 21150060-P500232-16411-508027  
Funding Source: State Confiscated Funds  
Items: Base Bid \$126,975.00

Total Award: \$126,975.00  
District(s): 8

**RECOMMENDATION:**

The Departments of Engineering and Police recommend the award of this contract to Jan-Car, Inc., as this Offeror has provided the Best Value Proposal. It is requested that the City Manager of the City of El Paso be authorized to sign the referenced contract. Additionally, it is requested that the City Manager and Staff be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 25% of the original contract price as awarded, without further authorization by City Council.

Contact Person: Byron Johnson, C.P.M., Director of Purchasing at 541-4313

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**AGENDA FOR: MARCH 29, 2005**

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**CITY OF EL PASO, TEXAS  
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: Purchasing  
AGENDA DATE: March 29, 2005

CONTACT PERSON/PHONE: Byron Johnson, Director of Purchasing (X4313)  
PROJECT NAME/SOLICITATION NO. El Paso Police Department Crime Lab Facility Improvements,  
Solicitation No. 2005-125

DISTRICT(S) AFFECTED: 8

**SUBJECT:**

Award Best Value Procurement for the construction of the El Paso Police Department Crime Lab Facility Improvements (Solicitation No. 2005-125) to Jan-Car, Inc. in the amount of \$126,975.00 (Base Bid), as per recommendations from the Departments of Police and Engineering. Jan-Car, Inc. has provided the best value proposal. It is requested that the City Manager be authorized to sign the referenced contract and the City Manager and Staff be authorized to execute budget transfers for this award and project, as necessary.

**BACKGROUND / DISCUSSION:**

Bid Tabulation and Best Value Evaluation Sheet are included in agenda backup.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

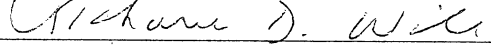
This project is funded by State Confiscated Funds. Funding is available in 21150060-P500232-16411-508027. A budget transfer is not necessary at this time.

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:**   
(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

DATE: March 14, 2005  
TO: Municipal Clerk  
FROM: Byron E. Johnson, C.P.M.  
Director of Purchasing - X4313  
THRU: Rachel Johnson  
Clerk Typist II – X4162

Please place the following item on the **CONSENT** agenda for the Council Meeting of March 29, 2005:

Solicitation No. 2005-125  
Project Name: El Paso Police Department Crime Lab Facility Improvements  
Contractor: Jan-Car, Inc.  
El Paso, Texas  
Department: Police  
Funds Available: 21150060-P500232-16411-508027  
Funding Source: State Confiscated Funds  
Items: Base Bid \$126,975.00  
  
Total Award: \$126,975.00  
District(s): 8

RECOMMENDATION:

The Departments of Engineering and Police recommend the award of this contract to Jan-Car, Inc., as this Offeror has provided the Best Value Proposal. It is requested that the City Manager of the City of El Paso be authorized to sign the referenced contract. Additionally, it is requested that the City Manager and Staff be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 25% of the original contract price as awarded, without further authorization by City Council.

Contact Person: Byron Johnson, Director of Purchasing – X4313

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AGENDA FOR: March 29, 2005  
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**CONSTRUCTION PROJECT FORM – BEST VALUE PROCUREMENT**  
**Lump Sum**

**DATE:** March 14, 2005  
**PROJECT:** El Paso Police Department Crime Lab Facility  
**SOLICITATION NO:** 2005-125  
**ACCOUNT NO(S):** 21150060-P500232-16411-508027  
**FUNDING SOURCE:** State Confiscated Funds  
**DEPARTMENT:** Police  
**DISTRICT(S):** 8

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**AGENDA DATE:** March 29, 2005

**CONTRACTOR:** Jan-Car, Inc.  
**AMOUNT:** \$126,975.00

**RECOMMENDATION:**

The Departments of Engineering and Police recommend the award of this contract to Jan-Car, Inc., as this Offeror has provided the Best Value Proposal. It is requested that the City Manager of the City of El Paso be authorized to sign the referenced contract. Additionally, it is requested that the City Manager and Staff be authorized to execute budget transfers for this award and project, as necessary.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed \$25,000 per numbered change order, and not to exceed the total of 25% of the original contract price as awarded, without further authorization by City Council.

**DESCRIPTION OR EXPLANATION:**

Base Bid I      \$126,975.00

**TOTAL RECOMMENDED AWARD:** \$126,975.00

**TIME FOR COMPLETION:** 30 Consecutive Calendar Days

**LIQUIDATED DAMAGES:** \$380.00/Consecutive Calendar Day

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**COUNCIL or MASS TRANSIT BOARD:**      Approved ☐      Rejected ☐

Municipal Clerk \_\_\_\_\_ Date \_\_\_\_\_

**APPROVED:**

\_\_\_\_\_  
Byron E. Johnson, C.P.M.  
Director of Purchasing

## **SCOPE OF WORK**

### **EL PASO POLICE DEPARTMENT CRIME LAB FACILITY IMPROVEMENTS SOLICITATION NO. 2005-125**

The work is to take place at the El Paso Police Department building located at 911 N. Raynor, El Paso, Texas, at the corner of Montana and Piedras.

The work consists of partial interior building demolition and remodeling of the existing Crime Lab.

Remodeling work includes, but is not limited to, steel doors and frames, wood doors, hardware, gypsum board partitions, suspended ceiling systems, resilient floor, painting, metal laboratory casework, fume hood, HVAC, plumbing, and electrical power and lighting.

Drawings reflecting full project design and scope of work accompany this bound document.

The City of El Paso has an existing contract for the security door access system. The Contractor awarded under this contract must subcontract with the following contractor\* to disconnect those doors with the new security access system and reconnect it to the new doors as indicated on the door schedule:

Security Integrators and Consulting,  
11875 West Little York Ste 104,  
Houston TX 77041  
1-800-642-4504  
Office: 713-460-0026  
Fax: 832-467-3084  
POC: Richard Peinado

**\*NO OTHER SUBCONTRACTOR CAN BE USED FOR THIS WORK.**

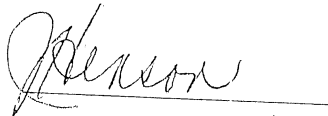
# CITY OF EL PASO BID TABULATION

BID ITEM: EL PASO POLICE DEPARTMENT CRIME LAB FACILITY IMPROVEMENTS  
 BID DATE: MARCH 9, 2005

BID # 2005-125  
 DEPARTMENT: POLICE

	EPCON, INC. EL PASO, TEXAS	F. T. JAMES CONSTRUCTION, INC. EL PASO, TEXAS	JAN- CAR INC. HORIZON CITY, TX.	JAVCO REMODELING EL PASO, TEXAS	MATYEAR CONSTRUCTION COMPANY, INC. EL PASO, TEXAS	
DESCRIPTION	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
BASE BID	\$118,328.00	\$169,111.00	\$126,975.00	\$109,680.00	\$129,630.00	
AMENDMENTS ACKNOWLEDGED	YES	YES	YES	YES	YES	
BID BOND SUBMITTED	YES	YES	YES	YES	YES	

CHECKED BY:



## BEST VALUE OFFEROR CERTIFICATION

### EL PASO POLICE DEPARTMENT CRIME LAB FACILITY IMPROVEMENTS CONTRACT NO. 2005-125

The evaluation of offers for the Best Value Procurement for this Proposal has been completed.

The Offeror, Jan-Car, Inc., has received the  
(Contractor's Name)

highest score, 91.15, and is, therefore, certified as offering the City of El Paso the Best Value for this project.

The amount of the award will be \$ 126,975.00.

This amount includes the following proposal components and alternates with their corresponding amounts:

PROPOSAL COMPONENT	\$ AMOUNT
BASE BID	\$ 126,975.00

I, STUART C. GO, of POLICE DEPARTMENT,  
(Name) (Department or Firm)

concur with this Certification on this the 16TH day of MARCH 2005.

I, Jorge Mora, of Mijares Mora Architects,  
(Name) (Department or Firm)

concur with this Certification on this the 10 day of March 2005.

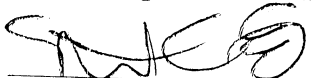

I, Henri Deller, of Engineering Dept,  
(Name) (Department or Firm)

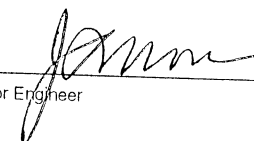
concur with this Certification on this the 10 day of March 2005.

**BEST VALUE PROCUREMENT EVALUATION SHEET**  
**EL PASO POLICE DEPARTMENT CRIBE LAB FACILITY IMPROVEMENTS, CONTRCT NO. 2005-125**

CRITERIA	EPCON, INC.	F.T.JAMES CONST, INC.	JAN-CAR, INC. HORIZON CITY TX	JAVCO REMODELING	MATYEAR CONST. CO., INC.
<b>Part A: Offeror's Price</b> <b>Maximum 65 Points</b> <i>Low Offer / Offer * 65</i>	\$118,328.00 60.25	\$169,111.00 42.16	\$126,975.00 56.15	\$109,680.00 65.00	\$129,630.00 55.00
<b>Part B: Offeror's Past Relationship with Owner</b> <b>Maximum 10 points</b> <i>Contract Compliance w/City Contracts (0 - 8 pts)</i> <i>Completion of City Contracts by Completion Date (0 - 2 pts)</i> <i>Negative Performance on City Contracts (0 to -10 pts)</i>	6.00 2.00 0.00	0.00 0.00 0.00	8.00 2.00 0.00	4.00 1.00 0.00	7.00 2.00 0.00
<b>Part C: Offeror's Experience &amp; Qualifications</b> <b>Maximum 10 Points</b> <i>Completed Projects Similar Size/Scope/Value (0 - 8 pts)</i> <i>Offeror Has Been in Business More Than 5 yrs (0 - 2 pts)</i> <i>Negative Performance on Contract(s) (0 to -10)</i>	8.00 2.00	0.00 0.00 0.00	8.00 2.00	8.00 2.00	8.00 2.00
<b>Part D: Health Benefits</b> <b>Maximum 5 Points</b> <i>Offeror Provides &amp; Pays 60% or More of Cost (0 or 5 pts)</i>	0.00	0.00	5.00	0.00	5.00
<b>Part E: Local Project Manager</b> <b>Maximum 5 Points</b> <i>Prime Contractor has a Local Project Mgr (0 or 5 pts)</i>	5.00	0.00	5.00	5.00	5.00
<b>Part F: Local Subcontractor Work</b> <b>Maximum 5 Points</b> <i>Local Subs to perform 75% of subcontracted work (0 or 5 pts)</i>	5.00	5.00	5.00	5.00	5.00
<b>TOTAL POINTS EARNED</b>	<b>88.25</b>	<b>47.16</b>	<b>91.15</b>	<b>90.00</b>	<b>89.00</b>

The following Best Value Committee Members certify these scores on this the 10th day of March, 2005.

  
 Police Department  
  
 City Engineering

  
 Design Architect or Engineer



PROPOSAL

TO THE HONORABLE MAYOR AND CITY COUNCIL  
CITY OF EL PASO  
EL PASO, TEXAS

GENTLEMEN:

The undersigned, having familiarized themselves with the local conditions affecting the cost of work and with the Contract documents consisting of Invitation for Competitive Sealed Proposals, Information for Offerors, General Conditions, the Contractor's Proposal, Special Conditions, Applicable Wage Rates, the Contract Form, Plans, Specifications, Drawings, and Addenda on file in the office of the Purchasing Department of the City of El Paso, hereby proposes to perform everything required to be performed and to provide, furnish and install all the labor, materials, necessary tools, expendable equipment, and all utility and transportation services, and to complete in a workmanlike manner all the work required for the

EL PASO POLICE DEPARTMENT CRIME LAB FACILITY IMPROVEMENTS  
SOLICITATION NO. 2005-125

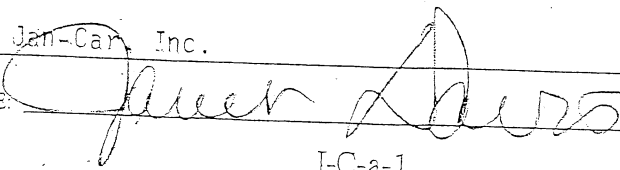
within the specified limits and in accordance with the Plans and Specifications as prepared for the City of El Paso, including Addenda Number(s) 1, 2, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, AT THE FOLLOWING LUMP SUM.

BASE BID I:

The undersigned agrees to perform all of the work required for the total amount of:

\$ 126,975<sup>00</sup>

COMPANY NAME: Jan-Car, Inc.

OFFEROR'S SIGNATURE: 

I-C-a-1

## CONTRACT TIME AND LIQUIDATED DAMAGES

The undersigned Offeror agrees to commence work on a date to be specified in a written Notice to Proceed and to substantially complete the work on which he/she has proposed within **THIRTY-(30) CONSECUTIVE CALENDAR DAYS**.

Offeror agrees to pay as liquidated damages the sum of **THREE HUNDRED AND EIGHTY DOLLARS (\$380.00)** for each consecutive calendar day thereafter as provided in paragraph 6.8 of the General Conditions of the Contract.

## PROPOSAL

Enclosed with this proposal is a certified check or bid bond for five percent (5%) of the TOTAL offer including base bid(s) and alternate(s) which is agreed shall be collected and retained by the owner(s) as liquidated damages in the event this proposal is accepted by the Owner within forty-five (45) consecutive calendar days after the date advised for the reception of offers and the undersigned fails to execute the contract and the required performance and payment bonds with the Owner within fourteen (14) consecutive calendar days after the date said proposal is accepted; otherwise, the said bid security shall be returned to the undersigned upon demand.

THE UNDERSIGNED OFFEROR REPRESENTS TO THE CITY AND TO THE OTHER OFFERORS THAT HIS/HER PROPOSAL, AND THE ESTIMATES ON WHICH IT IS BASED, HAS BEEN CAREFULLY CHECKED, CONTAINS NO ERRORS, AND NOTHING HAS BEEN OMITTED OR OVERLOOKED IN DETERMINING THE AMOUNTS OFFERED.

OFFEROR'S NAME: Jan-Car, Inc.

BY: Janet Davis

Signature

3/9/05

Date

Janet Davis/President

Print Signer's name & title

915 852-9500

Telephone

915 852-9331

Fax

16000 Ashford

Address

Horizon City, Texas 79928

City, State, Zip Code

Physical Address of Business - if different from above

City, State, Zip Code

IF THE OFFEROR BE A CORPORATION, THE FOLLOWING CERTIFICATE SHOULD BE EXECUTED:

I, Benny Davis, certify that I am the \_\_\_\_\_ Secretary of the corporation named as Bidder hereinabove; that Janet Davis, who signed the foregoing contract on behalf of the Bidder, was then President of said corporation; that said proposal was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

Benny Davis  
CORPORATE SECRETARY SIGNATURE AND CORPORATE SEAL